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Citizenship Class Coach

Volunteer Position Description: Our trusted Citizenship Class Coaches assist our migration clients in preparing to apply for U.S. citizenship and complete their naturalization interview. Through direct instruction and commitment to client success, our volunteers serve a crucial and enjoyable role in fulfilling our mission!

Key Responsibilities:

* Serve as a primary or assisting instructor for the 8-week citizenship course.
* Prepare for class sessions in advanced using Catholic Charities’ resources (teaching tools, technology, printer, etc.).
* Remain up to date on naturalization guidelines, requirements, policies, etc. through U.S. Citizenship and Immigration Services (USCIS).

Requirements: Volunteer must be able to speak fluent English.

Impact: By serving in this role, the volunteer will gain knowledge on the citizenship process, help Catholic Charities fulfill their mission to serve those in need as Christ calls us to do, and prepare future citizens to be knowledgeable and active agents in their communities. As a result, clients will complete the course better prepared to complete their citizenship interview than before. By preparing clients to achieve citizenship status, we are a helping hand in their journey to earn the privileges of being a U.S. citizen.

Training: After general volunteer orientation, the Catholic Charities Immigration Department will provide the volunteer with all necessary resources, educational tools, and support.

Watch USCIS video <https://www.youtube.com/watch?v=SDb9_CqPUTQ>

Commitment: The volunteer must commit to preparing for and instructing all 8 class sessions. Classes are two hours in duration and occur once a week. Classes are typically provided on a weekday from 6pm-8pm, but the schedule can be adjusted depending on the volunteer’s availability. Classes can host up to 20 students. The volunteer can choose how many courses they commit to—i.e. one 8 week course, two 8 week courses, etc. Classes are provided at our East Region Office in Fort Wayne and the volunteer is responsible for their transportation to and from the building.